



Volunteers, sympathizers, friends ...

The Best Of Short Films Festival is organising its 9<sup>th</sup> edition which will take place on September 10<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup>, 2010 in La Ciotat.

**This cinema celebration out of the common will show**, in the lazy cheerfulness of the South of France, **the most representative, creative, breathtaking, rebellious, and stupefying of world film production of short films.**

In 2010, **the programming enriches the experimental category of the Festival with innovative productions**: digital creations and an exhaustive selection of best of international festivals dedicated to mobile videos.

To keep its friendly, popular and exacting spirit during this new edition – whether for the audience, the jury, the directors or for the organisation team – we need the mobilisation of all for different missions from September 8<sup>th</sup> till 13<sup>th</sup>, 2010.

The Festival integrates a "sustainable development" dimension which will be included in the charter signed by the volunteers... This year, you will be eco-volunteers!

Do not hesitate to inform people around you and to contact your close relations (friends, relatives, or people you simply know) to propose them to join our team!

For the best preparation of the Festival, we would like to know your skills and desires about the different tasks you could accomplish during all the Festival.

In the same way, concerning the schedule, we need to be sure about your presence. So, you will be able to specify the exact hours of your free time to organise at best the management of the various jobs. You will find below a document to fill in and to send us by E-mail ([shortfilm@bestoffestival.com](mailto:shortfilm@bestoffestival.com)) or by post mail at:

Best Of Festival – Maison des Associations  
Place Evariste Gras,  
F – 13600 LA CIOTAT

On behalf of the Best Of Festival, we thank you in advance for your involvement and motivation.

Best regards,  
Clara-Julia Péru, General Coordinator

PS: Answer required before August 31<sup>st</sup> at the latest.



NAME:.....  
 .....

First name:.....  
 .....

Address:.....  
 .....

City.....  
 .....

Date of birth : ...../...../.....  
 Driving license:  yes  B  C /  no

E-mail : .....  
 Tel.:.....

I would like to participate to the Best Of Short Films Festival.  
 I certify to have read the "Eco-volunteer Charter" and I make the commitment to respect it.  
 I relieve the organiser of any responsibility in case of non respect of this Charter.

**Tick your choice(s)**

( 1 ) <b>INSTALLATION</b> : building and striking (Cinema square, Eden Theatre, adornment, technical material...).	( 5 ) <b>RECEPTION</b> : reception of the public, ticket booth, access, handicapped people space, information about the programme.
( 2 ) <b>TECHNICIANS</b> : video and cinema stage -managing, sound and light during the event.	( 6 ) <b>MEDIATION</b> : reception of the school audience, the guests, the directors and the accredited people, information about the access to the area, press review...
( 3 ) <b>SERVICE TO THE PUBLIC</b> : bars and catering.	( 7 ) <b>DRIVERS</b> : moves of the jury and the directors before and during the Festival.
( 4 ) <b>GREEN AREA</b> : "sustainable development" management on the Festival : waste sorting, raising awareness among the teams.	( 8 ) <b>CATERING</b> : supervision of the volunteers, the technicians, the artists...

**Precise the periods you are free**

	Morning 9am to 1pm	Afternoon 1pm to 5pm	"Aperitif" 5pm to 9pm	Evening 9pm to 12.30am	Afters 12.30am to 4am
Sept. 8 <sup>th</sup>					
Sept. 9 <sup>th</sup>					
Sept. 10 <sup>th</sup>					
Sept. 11 <sup>th</sup>					
Sept. 12 <sup>th</sup>					
Sept. 13 <sup>th</sup>					

**Note: Consecutive days of voluntary work are possible.**

If you have any suggestion or information to give us, do not hesitate to tell us!

.....  
 .....

**Signature of the volunteer :**



**Charter of the Eco-volunteer  
Best Of Short Films Festival  
Organisation from September 8<sup>th</sup> till 13<sup>th</sup>, 2010**

**To be a volunteer during the Festival, it implies:**

- The desire to put a lot of oneself into the Festival and to give of your best,
- the respect of the community rules,
- the respect of the safety regulations,
- the commitment to participate to the meetings scheduled before and during the Festival to ensure the event goes as smoothly as planned,
- the commitment to inform about your possible absences (planned and case of force majeure),
- the respect of all the participants (volunteers, technicians, artists...),
- the respect of the accommodation made available to you.
- **The Best Of Short Films Festival is involved in a ecocitizen initiative. Thus, we ask all the volunteers to participate actively to the various actions in favour of the environment (waste sorting, carpool, respect of the area, not to throw anything on the floor...).**

**Missions and instructions:**

- The various functions are distributed according to the skills and the availability of each of you, as well as according to the needs. Whatever the mission received, all the volunteers are important to ensure the event goes as smoothly as planned,
- the instructions received must be respected to guarantee the quality and to ensure the event goes as smoothly as planned.
- **We ask you to respect the area and the material in place.**

**General behaviour:**

- Whatever the weather conditions, the participant has to be in time at the place meeting. In every case, the decision of cancellation is within the competence of the organisation team.
- The organiser assumes no responsibility for the possible disappearance of valuable personal belongings.

**Participation of minors:**

- For insurance reasons, the Festival cannot accept the participation of minors as volunteers. We thank you in advance for your understanding.

**Safety regulations :**

- It is essential to comply with the safety regulations received.

By signing the registration form, you certify that you have read this Charter and you make the commitment to respect the rules herein.

The non respect of these rules can imply the exclusion of the Festival.

*Signature of the volunteer :*